

Biology Department/Neuroscience Program  
**STUDENT RESEARCH FUNDING REQUEST**

<b>NAME:</b>			<b>ID#:</b>	<b>Major:</b>
<b>Senior?</b>	<b>Non-Senior?</b>	<b>Grad Term:</b>	<b>Research Adviser:</b>	
<i>Brief title of project:</i>				

**TOTAL PROJECT COST\*:**    \$     **Advisor Signature:** \_\_\_\_\_

*\* Total project cost is the money you need to successfully complete your independent project or thesis. This may or may not include general supplies, depending on the lab you're working in. Once your project's total budget has been approved by the Department Chair/Program Director, regardless of funding source(s), the department/program will ensure you have sufficient funding, and you may begin spending.*

**Department Chair/Program Director Signature:** \_\_\_\_\_    **Date:** \_\_\_\_\_

**NOTES:** \_\_\_\_\_

1. Have your adviser sign this form approving your budget request
2. Submit your request to the Biology Department Chair/Neuroscience Program Director  
**SEE DEPARTMENT/PROGRAM WEBSITE- (INDEPENDENT STUDY) FOR DUE DATES.**

Include each of the following with you application:

- Complete this form, with advisor's signature.
- Itemized budget—use the template below.
- Up to one-page project description.
- Up to one-page budget justification.

When do you expect to complete your research? term/year \_\_\_\_\_

Are you planning to do a thesis?    Yes, in \_\_\_\_\_ (term)    No    Unsure

**\*Seniors must apply for full funding from the [URO's Senior Research Project Supplement](#).**  
 Deadlines for applications **up to \$1200: are listed on the website.** Applications for up to \$350 are accepted throughout the academic year. The *Department/Program will consider funding amounts not covered by SRPS.*

In the table below, list all funding that you have already received (faculty grants and other sources) and any funding you are requesting from SRPS and the Department/Program.

Funding Sources	Amount	Awarded <i>(Leave blank)</i>
<input type="checkbox"/> SRPS, Seniors only (Request full project cost from SRPS)	\$	
<input type="checkbox"/> Faculty research grant	\$	
<input type="checkbox"/> Other (Explain)	\$	
<input type="checkbox"/> <b>Amount requested from Department/Program:</b>	\$	

<i>From the total cost, deduct grant funding and awarded or planned funds from SRPS</i>		
<b>TOTAL COST OF PROJECT (all funding sources)</b>	<b>\$</b>	

**ITEMIZED BUDGET**

<b>Description and Size</b> (e.g., 250 µl, 5 L, 10 mg, Pack of 25, Case of 1000, Box of 12). <i>For mileage:</i> enter total miles traveled and use current IRS <a href="#">standard mileage rate</a> (request from Biology/Neuroscience, not SRPS which pays a lower rate)	<b>How many?</b>	<b>Cost per unit</b>	<b>Total cost</b>	<b>Funding source:</b> Faculty grant, Other grant, SRPS, or Dept./Prog.

*Add additional pages as needed.*

**TOTAL COST OF PROJECT (should be the same as cover page):**